(Unapproved draft 3) Minutes
Monthly meeting of the PCUN
Psychology Coalition at the UN
Thursday, 15 June 2017 10:15 am
Fordham University
113 West 60 St., room 912

Present: Florence Denmark (President), Harold Takooshian (Secretary), Mary O'Neill Berry, Zsuzsanna Feher, Luke Lawson, David Livert, Krystal Lozada, Corann Okorodudu, Leslie Popoff, Walter Reichman, Dinesh Sharma, Sonia Suchday, Melissa Woroschinski

1. **Welcome**. President Florence Denmark opened the meeting at 10:30am with around-robin of participants.

2. **Minutes**. The minutes of the last PCUN monthly meeting on 18 May 2017 were reviewed. Motion to approve minutes as-is: Approved by acclimation.

3. **PCUN Election**. (a) **Nominees**. For the Nominations Committee, Walter reported the nomination of David Livert as President, and Mary O'Neill Berry as President-Elect. Of 12 NGOs affiliated with PCUN, the 8 dues-paid NGOs are eligible to vote, with one vote each. (Note 1 below.) (b) **Election**. Representatives of 6 of the 8 eligible NGOs were present at this meeting. Florence conducted a roll-call vote of all 6 NGOs present, on the Motion to confirm the two nominees: Passed 6-0-0. David L and Mary were congratulated on their new roles, to begin this summer. (c) **Notifications**. Harold will formally contact all 12 NGOs to confirm the outcome of the election. (d) **Committees**. Corann noted that the President normally appoints chairs of the PCUN Committees sooner than later, to compose the Executive Committee for the coming year. (e) **Treasurer**. John Scott notified PCUN that he is stepping down as PCUN Treasurer after 6 years of service, and will help the new Treasurer with the transition and dues collection. Motion to commend John for his six years of excellent service: Passed by acclimation. Walter's nominations committee will outreach to others to recruit a new Treasurer. (See Addendum 1 below.) Harold will circulate the most recent bylaws, which lists the duties of each officer and committee chair.

4. **Meeting locations & times**. All of us agreed on the importance of continuing to align our PCUN meeting times and locations with two others--Psychology Day and APA--so reps can easily attend multiple meetings. The third Thursday, September 21, is Rosh Hashanah, so PCUN members voted to meet on September 14 rather than September 28. PCUN will notify the other teams early, to try to align our meetings, and location at CUNY. Florence raised the possibility of PCUN registering as a CoNGO Committee, which would qualify PCUN for easier access to the UN Church Center. Corann noted that CONGO membership would require that PCUN become ECOSOC-accredited and pay CONGO membership fees.

5. **PCUN Committee reports**.
   a. **Advocacy**. (1) Leslie noted that 11 interns and others had chosen specific SDGs for their advocacy work at their March 9 committee meeting. Leslie asked how we can best follow up on this, and whether we should ask organizations as well as individual students to adopt specific SDGs? Sonia noted that graduate students are often as busy as faculty, and need motivation. As a student, Luke agreed that a publication or conference presentation is most motivating. Florence asked Leslie to develop a strategy for the SDG Advocacy Project. (2) **Matrix**. Walter and Mary noted that SIOP is rethinking its matrix, with more news to follow.
   b. **Program**. (1) Since Rachel resigned as Chair, Walter is accepting nominations for program committee chair. (2) Zsuzsanna authored a report on Psychology Day, which should appear in the APA International Psychology Bulletin. (3) Harold reported that the March 9 PCUN forum at CUNY on "Psychologists at the UN" attracted about 40 attendees, including CUNY students, alumni, and faculty. Our CUNY hosts invite PCUN to offer another outreach forum in fall 2017. (4) In absentia, Judy noted that she represented psychology on May 24-26 at the GPDRR (Global Platform for Disaster risk Reduction) in Cancun Mexico.

6. **Outreach**. Judy updated the list of Permanent Missions she began in 2013. This list will be circulated with these draft minutes, for our PCUN members to sign up to contact a Mission.

7. **PCUN Task Forces**. (1) For the Infrastructure Task Force, Mary presented a 2-page report, with several specific suggestions to improve PCUN procedures, including succession planning. (Addendum 2, below.) (2) There was discussion of a PCUN retreat this summer or fall. As incoming President, David L proposed instead an open Executive Committee meeting in coming months, to which all members would be invited to help plan ahead.

8. **New business**.
   a. SPSSI submitted a side event for the HLPF (High Level Political Forum) on July 10-19 in NYC. David L noted SPSSI still awaits a decision as of June 15.
   b. Harold noted that our CUNY hosts welcome another PCUN public forum one Thursday this fall, like the March 9 forum on "Psychology at the UN."
   c. Sonia and Florence noted the 75th anniversary of the International Council of Psychologists, which was formed in NYC in 1941 by 253 women. Florence invited members to the 75th anniversary ICP meeting this July 27-30 in NYC. **http://icp2017.cloudaccess.host**
   d. Harold noted that APA Editor and SIOP psychologist Stuart Carr will visit from New Zealand to NYC for ICP on July 30. He hopes to host a panel with Dr. Carr on Monday, July 31, somewhere in NYC, including his Project GLOW, promoting a world-wide minimum wage, described in a 3-minute video: **https://youtu.be/zbZafHgqumo**
   e. In absentia, Judy noted 4 upcoming meetings: (1) the COP 23 meeting on climate change meets in Bonn on 6-17 Nov 2017, and PCUN can arrange a side-event in NYC. The website **is** **http://sdg.iisd.org/events/unfccc-cop-23/** (2)

The EFPA meets in Amsterdam on July 11-14. (3) The WPC meets in Paris on July 24-28. (4) An IAAP regional meeting is in Hanoi on Nov 28-31.
f. Florence, as outgoing President, offered to look into PCUN applying for ECOSOC accreditation.

9. **Adjournment**. As the outgoing PCUN President, Florence was presented with a medal saluting her "Global leadership in psychology." Florence adjourned the meeting at 11:48 am, as PCUN took a photo for its year-end meeting (below). Upcoming monthly meetings are tentatively set for September 14, October 19, November 16, December 21.

Respectfully submitted,
Harold Takooshian

Notes:
1. PCUN has 12 member NGOs, listed below. Four of these have not paid PCUN dues for 2017. An asterisk indicates the 6 NGOs present and voting on June 15:
Dues paid: APA, *ATOP, *IMCES, *IUPsyS, *ICP, *SPSSI, *IAAP, SIOP
Dues outstanding: WFMH, WCP, EHPS, Norwegian PA

2. Post-meeting update: On 15 June 2017, the European Federation of Psychology Associations (EFPA) learnt it is being approved for ECOSOC membership, and will apply for PCUN membership. EFPA is a federation of 36 national psychology associations representing 300,000+ psychologists.

3. Separate attachments, to accompany these draft minutes: (1) current PCUN bylaws (revised 2/19/2017), (2) Judy's list of missions, (3) John's Treasury report, (4) Call for PCUN Treasurer & Program Chair

Addendum 1: Call for PCUN officers

To: Members of PCUN
From: Walter Reichman, Chair, Nominating Committee

Dear Colleagues,

At the June 15th meeting we announced the slate for three of the officers for the coming year. They are David Livert for President, Mary O'Neill Berry for President-Elect and Harold Takooshian to continue as secretary.

John Scott cannot continue to serve a Treasurer and we are seeking a nominee for that important post. John has agreed to work with the new treasurer until he/she is comfortable in the position. PLEASE e-mail me if you would like to take on that position for the benefit of PCUN. Here are the qualifications and the job description:

The qualifications are: (1) Masters or doctoral degree in psychology or a psychology related field; (2) Holds Organizational membership in PCUN; (3) Has experience in managing and reporting on organizational funds. The treasurer is elected for a two-year term which is renewable…… The duties of the Treasurer include: Collecting membership dues and other contributions. Maintaining bank accounts and disbursing funds, according to the annual budget. Reporting regularly on income disbursement and balance in the PCUN accounts. Holding membership in and Chairing the PCUN Finance and Fundraising Committee. In coordination with that committee prepare the PCUN annual budget.

PCUN also needs a Chair for the Program Committee. If you would like to hold that important position, please contact David Livert. The President appoints the Committee Chairs in consultation with the other officers.

The duties of the Program Committee are to identify important meetings in the UN calendar in N.Y., Geneva and Vienna and bring them to the attention of the membership for potential involvement, explore opportunities for sponsoring, co-sponsoring programs including side/ parallel events at UN Commissions and meetings and CoNGO and other NGO committees. Develop and maintain contact information with key UN individuals and missions to include them in PCUN events. Maintain contact with psychologists with specialized expertise and may be invited to UN and PCUN events. (This is paraphrased from the By-Laws).

Addendum 2: PCUN Infrastructure Task Force Provisional Report
PCUN MEETING, June 15, 2017

Submitted By: Mat Osicki (SIOP), Mary O'Neill Berry (IAAP), David Livert (SPSSI), Jen Mount (ATOP)

I. By-law Updates:

1. By-laws section specifying election procedures.
2. By-law updates regarding co sponsorship of programs.

II. Membership objectives:

1. Increase number of member organizations. To discuss: Infrastructure Task Force can work on this objective, unless the new PCUN President wants to start a Membership Task Force to identify potential Psychology NGOs that are accredited/affiliated with ECOSOC and DPI and interested in joining PCUN. ACTION NEEDED

2. Enhance genuine partnership and collaboration among all PCUN members and membership organizations, consistent with the PCUN mission.

Each of our organizational members should encourage all of their representatives and interns to attend monthly meetings and ensure that at least one representative is at each PCUN meeting to represent the organization.

We will prepare and provide a Roster to be used by the PCUN Secretary at the beginning of each meeting for the roll call. The Roster would list names and contact information of representatives and interns by NGOs. Organizational attendance would be included in the minutes.

To foster activism among our members, PCUN will ask that each organization have at least one of its representatives volunteer to participate in at least one PCUN committee.

The Agenda of some PCUN meetings would have Special Presentations on PCUN SDGs strategic priorities, featuring special guest presentations (of UN personnel or psychologists) as a way of inducing participation of members and publicizing the work of PCUN to the UN community. PCUN organizations could take the lead in organizing these special presentations.

III. Meeting (ACTIONS are needed for Items 1-5 :

1. We propose continuing to hold regular meetings every third Thursday of month at 10:15am – 12pm.

2. Each month, a one hour meeting would be followed by committee meetings lasting three quarters of an hour, unless a special presentation is featured.

3. Committee/ fluid working groups/task forces should meet for an additional one hour each month, virtually if necessary.

4. Each member of PCUN should be expected to spend at minimum 3 hours a month on individual UN work, or 5 hours total, including the monthly meeting.

5. We propose that the President and other executive committee leaders should start the year identifying their objectives, and end the year with a report of accomplishments.

6. We have prepared a Meeing Template. TO BE REVIEWED

IV. Pending Task Force agenda items:

1. Succession planning
2. Operating manual
3. Time-keeping strategy
4. Financial resources
5. Communication
6. Committees or fluid working groups

QUESTION: WILL PCUN HAVE A RETREAT OR EXECUTIVE COMMITTEE PLANNING MEETING THIS SUMMER?